

# The Program for Theological Education by Extension

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*Nearly Three Decades of Training Christian Leaders of Arab Churches*

## **Our Vision|**

Develop leaders through theological education by extension for the growth of the church and the positive transformation of society in the Arab world.

## **Our Mission|**

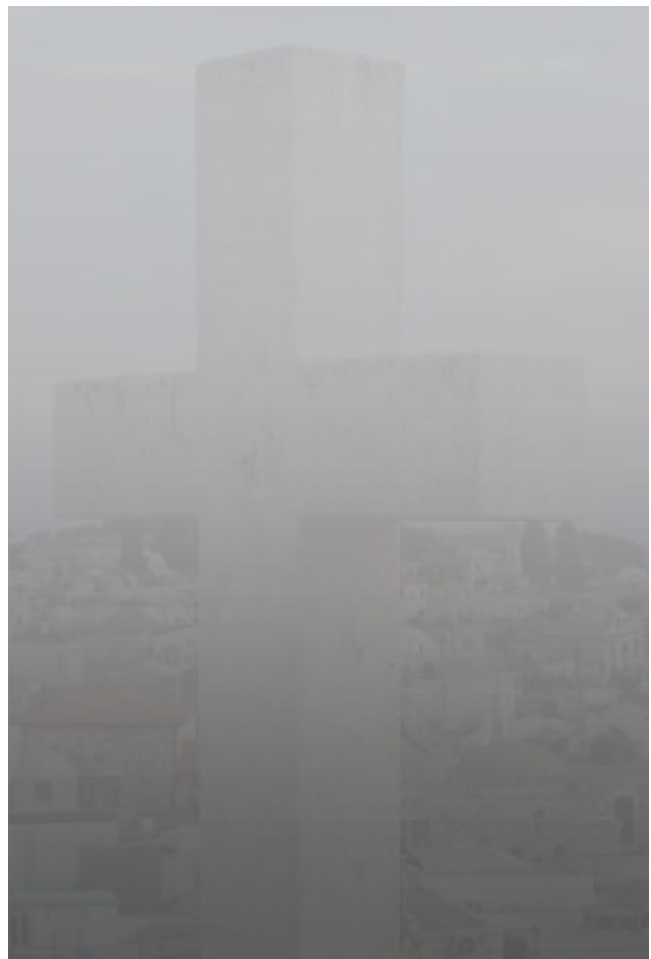
Provide evangelical theological education by extension to equip Christians for leadership wherever they live in the Arab world

## **Partnership 2020|**

22 Arab countries by 2020  
2 new countries each year  
20 new partners each year  
20 new centers across the region

# Annual Report

## 2008-2009



# From the Chairman and Executive Director

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## *Reflections as PTEE moves forward*

Dear PTEE Friends and Partners,

Since its founding nearly three decades ago, the Program for Theological Education by Extension (PTEE) has been working to equip Christians for leadership wherever they live in the Arab world. Its members, national committees, tutors, students, churches, and their families comprise PTEE. As evangelical Christians working in cooperation, we are bound together by our love for Jesus Christ and our commitment to training the leaders that God has raised up across the Middle East and North Africa (MENA) by providing them the highest-quality Arabic-language adult theological curriculum and training.

### We serve Christ by serving these leaders.

As your colleagues, we want to thank you for what you are doing to help us achieve our common goal of equipping and empowering Christian men and women, whether they live in Jordan, Syria, Egypt, Lebanon, the Holy Land, Iraq, or elsewhere in the MENA region.

Our long-term view is to have PTEE classes operating autonomously in all the countries of the Arab world by 2020. We are asking the Lord to help us achieve this and other important goals so that PTEE can be a resource to the churches for their growth and sustainability.

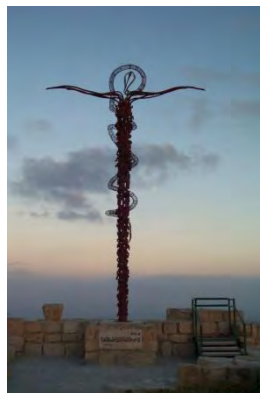
As we look to the future, we trust in God's loving-kindness and we give Him thanks for your faithfulness as we work together for His glory.

**Jiries Habash**

PTEE Executive Committee Chairman

**Richard Kenneth Hart, Ph.D.**

PTEE Executive Director



## YEAR IN REVIEW | PTEE Highlights 2008-2009

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- During PTEE's 2008-2009 fiscal year (October 2008–September 2009), a total of 339 students enrolled in and completed courses.
- We are grateful for the opportunity we have to encourage PTEE tutors and staff members as they pursue advanced theological education. Eight PTEE tutors from around the region are participating in further study through non-residential study programs. Eight are also in Masters of Arts in Biblical Studies programs. Also, PTEE's Sudan Dean is working on a M.A. in Education in Kampala, Uganda.
- Jiries Habash, the chairman of PTEE's Executive Committee, and Rick Weymouth, one of PTEE's academic consultants, took part in curriculum development meetings in April 2009 for the ambitious TEACH/LEARN project, and these meetings were hosted by PTEE at its ministry center in Amman, Jordan.
- On a PTEE trip to Indonesia in July 2009, Rev. Mouner Aji—PTEE's Syria Dean—and Dr. Richard Hart discovered a high level of interest in the growth of the church in the Middle East. Rev. Mouner was able to give colleagues at the Asia Theological Association (ATA) an encouraging perspective on the vitality of church life in the Middle East. The ATA Consultation they attended reinforced the importance of building and developing relationships with believers across Asia.
- The Lord moved in the hearts of generous donors who provided a gift that enabled us to purchase a building here in Amman that will serve as PTEE's new Ministry Center. Following renovations, we expect to move into this new facility by the end of 2010.
- In September 2009, PTEE's Executive Committee Chairperson, Jiries Habash, and PTEE's Theological Consultant, Dr. Robert Miner, attended a conference on religious freedom in Germany. They participated with a study team that is helping to develop a theology of persecution for evangelical churches around the world. Their insights from the Middle East were appreciated by the delegates.
- PTEE is blessed to host its new Scholar-in-Residence, Rev. Abraham Yeung, a Chinese theologian and church leader, along with his wife, Dorothy, and their six-year old son, Franklin. Abraham brings with him years of teaching and management experience as the former Principal of the Macau Bible Institute. Hailing from Hong Kong, Abraham and his family arrived in September 2009 and will spend his sabbatical academic year at work with us through June 2010.

# PTEE Strategic Plan 2010-2014

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PTEE's Strategic Planning Committee has developed an overall strategic plan that was adopted by its General Assembly in fall 2009. PTEE's strategic vision is to:

## **Make the Program available in all 22 Arab countries by 2020**

PTEE will strive to be a dynamic, intentionally Christian, comprehensive extension program of theological and leadership education, demonstrating increasing excellence in student-centered and globally-minded programs. PTEE will broaden its outreach and influence as it prepares graduates of Christ-like character who are passionately committed to effective service and changing lives.

The following core strategies will direct PTEE's efforts during the next five years:

### **1. Institutional Development**

We will strengthen PTEE as an institution with strategic investments in capital, personnel, and resources. Over the next five years, we will pursue these institutional goals:

- Develop and expand PTEE staff (both paid and volunteer staff)
- Appoint a new executive director
- Maintain a strong and effective board membership

### **2. Communications Development**

We will raise PTEE's regional and global visibility through improved print and electronic communications, as well as grow and diversify our partner relationships. Over the next five years, we will pursue these communications goals:

- Increase communications with current and future ministry partners
- Develop a series of regular annual reporting
- Receive more regular stakeholder input
- Seek new local, regional, and global ministry partners

### **3. Program Development**

Curriculum development and instruction are the core business of PTEE. Over the next five years, we will pursue these program development goals:

#### **- B.Th. Course Development**

To develop a single PTEE course—a task that involves research, writing, field-testing, and publication—takes on average eighteen months of work. PTEE will finish a remaining four elective courses, to round out the B.Th. program to a 40-course curricular program of study.

#### **- Certificate of Ministry/SEED**

This vital secondary education equivalence certificate program permits ministry practitioners an opportunity to complete and dignify their lifetime educational experiences.

- **e-Learning**  
We are exploring creative avenues of delivering PTEE courses, complete with its unique tutorial learning emphasis, through e-Learning resources.
- **M.A. in Theology**  
In response to the need of providing continuing graduate-level theological education by extension, PTEE is in the early stages of developing this Master's-level program.
- **Advanced Tutor Training Program**  
This program seeks to hone tutorial skills already developed in tutor training courses, as well as evaluative procedures to maintain the highest levels of academic standards.

#### 4. Country Development

We will expand PTEE's leadership education model across the MENA region, while simultaneously advancing PTEE's work in the countries in which it already operates. These countries include Iraq, Lebanon, Jordan, the Holy Land (Israel/the Palestinian Territories), Sudan, and Syria, as well as in Sweden and the United States. Over the next five years, we will pursue these important country development goals:

- Assist national PTEE committees in strategic planning and financial independence
- Encourage national PTEE committees to expand their course offerings
- Implement and maintain PTEE educational standards across the region
- Incorporate national PTEE committees in reach out to four new countries in five years

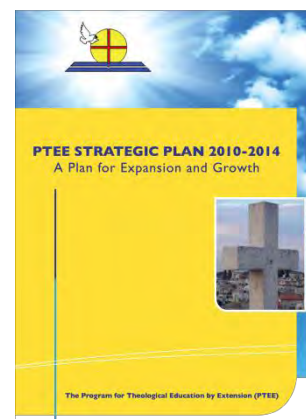
## PTEE Strategic Plan 2010-2014

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With a unanimous organizational voice PTEE is pleased to communicate to its members, friends, and partners the "PTEE Strategic Plan 2010-2014," a guiding document for the next five years as PTEE seeks to expand and grow, with the goal of making the Program available in every Arabic-speaking country in the Middle East and North Africa.

To articulate this strategic plan in a succinct way, PTEE has developed a booklet summarizing the major initiatives PTEE will pursue over the next five years, along with our project and fundraising priorities.

We encourage all those who are interested to contact us for a copy of this booklet or for a PDF copy of the larger strategic plan, please contact [communications@ptee.org](mailto:communications@ptee.org).



# Why Extension Education Matters for the MENA region

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The non-Western church is growing at a rate that far outpaces the availability of theologically educated pastoral leadership. Training men and women for ministry is a crucial component of Christian discipleship in newly emerging churches. Bible institutes and seminaries meet some of the need, but many of these require residency, thereby removing actively serving church leaders from their places of ministry and responsibility.

As an educational ministry concept, **theological education by extension** (TEE) seeks to reduce the access barriers to leadership training by bringing leadership training opportunities to the places people already live and work. As a biblically conceived model, TEE mirrors the kind of “academy” in which Jesus enrolled his disciples: learning in the midst of active ministry, among a sympathetic circle of committed equals.

Comprehensive and well-designed discipleship training—the effective formation of church leaders for practical and spiritual ministry—is crucial to the well-being of the church throughout the world, no less for the churches of the Middle East and North Africa. However, knowing and living out Christ’s teaching, and being able to pass on that teaching soundly and effectively, is a challenging task in an Islamic culture and when life is often interrupted by international war or socio-political conflicts that sometimes escalate into violence.

For nearly thirty years, **The Program for Theological Education by Extension** (PTEE) has sought to provide evangelical theological education for church leaders wherever they live in the Arab world. With an attentive ear to the stated needs of these churches, PTEE develops, field-tests, and publishes Arabic-language and context curriculum, as well as trains and commissions networks of locally based tutors who have a heart for building up the churches of the Middle East.

The Arab believers who comprise these churches live in conditions quite different from those in the West, although their need for quality theological education is not at all different. For the countries of MENA—where mobility and access to available Arabic-language theological material can be limited—PTEE makes it possible for Christian leaders of churches to access educational resources that might be nearly impossible for them to access otherwise.

PTEE meets a unique need and is, arguably, a superior model of education for this region, at this time, and for the dual purposes of growing and strengthening the church in the MENA region.

- 1. The process of learning is slowed to a livable—and *apply-able*—pace.** The traditional model tends to overload a student with cognitive information and does not allow sufficient time for reflection or opportunity for life application—crucial components to effective learning. Traditional courses may be offered to facilitate the schedule of a visiting professor, and often do not provide the best possible learning conditions. Extension education encourages the immediate application of learning.
- 2. Students learn through lived experience and apply what they learn to their ministries in an embodied way** with a tutor and fellow students in a more integrated learning process.
- 3. By not extracting them from their home environments, students can maintain an incarnational presence** in their community as they engage in their theological studies. It is well known that the indigenous Christian population in the Middle East has dwindled because of emigration for understandable reasons. In bringing theological education to the students, both PTEE tutors and students are enabled to live and learn locally, authentically maintaining a living witness to society.

# Country Reports 2008-2009

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## *Celebrating Students' Achievements*

For each country PTEE counts a student as one is enrolled and completes the coursework required for credit. (If reported below, students who do not complete the course for credit are noted as “registered.”) Tutors are counted as “active” if they have offered a course within the last five years.

TOTAL STUDENTS (2008-2009): 339

TOTAL COURSES OFFERED (2008-2009): 37

### **The Holy Land (Israel/Palestine)**

4 courses offered

7 students

30 registered

### **Egypt**

11 courses offered

77 students

### **Lebanon**

2 courses offered

34 students

55 registered

### **Syria**

29 courses offered (14 distinct PTEE courses)

136 students

### **Jordan**

5 courses offered

31 students

### **Sudan**

6 courses offered

32 students

57 registered

### **USA**

2 courses offered

10 students

### **Sweden**

1 course offered

12 students



# PTEE Tutors: How to Measure “Sweat Equity”

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PTEE relies on tutors—men and women who serve as volunteers—to offer its Arabic-language courses to registered students across the Middle East, North Africa, and the global Arab Diaspora. These tutors, many of whom were once PTEE students themselves, undergo tutor training to hone their teaching and facilitating skills. Once trained, the tutors serve as PTEE’s commissioned professors in a virtual university whose reach extends far beyond a typical bricks-and-mortar residential university.

As unpaid workers in theological education, tutors provide what is typically a costly resource at a fraction of the cost per student. **PTEE’s “sweat equity” is hard to tabulate, but it’s a figure that helps to convey what kind of personal commitments these men and women make to Arab evangelical leaders in churches and communities.**

A typical PTEE course is held over a 12-week period of time. A tutor is responsible for the basic administration of the course, which involves tasks like classroom arrangements and student registration, as well as grading, instruction, examination, and maintaining class records.

Each class takes between two and two-and-a-half hours to facilitate, and for each session, a tutor is likely to devote six to eight hours of his or her time in preparation. **For each 12-week course a tutor is likely to donate, at minimum, around 100 hours of their time—all of it, unpaid.**

This figure does not account for other time-intensive tasks like commuting and hidden costs like transportation to and from a class. For instance, to reach a remotely located Bedouin tribe who had invited PTEE to offer a course in northern Lebanon, one tutor commutes several hours per class session each week.

The value of a tutor is also measured by their incarnational presence in the communities they serve. In places where war and conflict, political tension, and the resulting mobility difficulties arise (and often persist), students and tutors engage PTEE curriculum with a similar “life lens,” because they are living and learning together—studying in the same language, living as a part of the same culture, and aware of local day-to-day realities.

## ACTIVE PTEE TUTORS

Israel: 5  
Palestine: 2  
Jordan: 18  
Sudan: 3  
Sweden: 1  
USA: 4  
Syria: 13  
Lebanon: 1  
Egypt: 22

Tutors are classified “active” if they have facilitated a course within the last five years.

**PTEE’s tutors are an essential part of this ministry.**

# Changing Lives and Equipping Arab Leaders

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## *Stories from across the Middle East/North Africa region*

*(\*Names have been changed to protect identities.)*

### **Egypt**

It was in a prison cell that Jorge's faith in Jesus Christ deepened. Unjustly imprisoned in a predominantly Islamic country, Jorge already identified as a Christian, but his faith was weak. Local PTEE tutors visited him during his imprisonment, and their encouraging presence helped to bolster his faith. With their help he began taking PTEE's courses, holding tutoring sessions during these personal visits and by mail, completing both the certificate and diploma courses of study.

As Jorge's faith and personal conviction grew, his fellow prisoners and guards noticed a difference in how he conducted himself day-to-day. His lived testimony gave Jorge opportunities to talk about Christ with those around him in prison. And his PTEE training enabled Jorge to delve more effectively into personal scriptural study, to instruct and counsel fellow prisoners in their Christian faith, and to tackle questions of faith from skeptics as well. With one final course remaining, now released from prison, Jorge plans to earn his B.Th. degree soon from PTEE.

Jorge's story highlights some of PTEE's unique strengths. PTEE serves locally based Christians in their spheres of influence and ministry, regardless of how restrictive their movement may be. Very often, PTEE tutors and students are already engaged in active voluntary Christian ministry, typically in addition to full-time employment of some kind. As believers, they are already visiting prisons, reaching out to those in need, and serving in church leadership. PTEE coursework and the relationships developed through regular tutoring sessions strengthen students' personal faith and, thereby, the community of local believers, empowering both tutors and students to reach out further to those who are in need of the good news of Jesus Christ.

### **Jordan**

Isam\*, a middle-aged Jordanian businessman, began studying with PTEE-Jordan in 1998, a year after he committed his life to Jesus Christ. He was eager to learn more about the Christian faith, and over a decade of study, he is now completing his thirteenth PTEE course.

Isam says, "The program has a lot of flexibility which allowed me to arrange and manage my time better. I was able to study, work, and have time with my family; therefore I continued my studies and I'm very happy with it."

Most of the courses that I took affected my life practically and spiritually. ... I thank the Lord for my studies with PTEE.

Isam\*  
Jordan

In particular, Isam notes that the courses have affected him personally, and he has been making significant changes—noticeable changes, people close to him would say—in how he treats others and conducts himself in life.

“Most of these courses that I took have affected my life directly and indirectly, both the practical everyday life and my spiritual life as well. The people around me have noticed that change too, the way I deal with them, the way I live my life and even at home . . . a lot has changed, and it changed for the best, of course. I thank the Lord for my studies and these courses I took.

“I want to thank the Lord for this ministry; it’s an excellent way to teach people who cannot afford to go to a college or regular schooling to know more about our faith and give leadership tools even if they have families or work responsibilities. I thank the Lord for this ministry.”

PTEE thanks the Lord for the effective life changes and deepening of “living theological knowledge” in lives like Isam’s, and now in the people he will influence and reach.

### **Syria**

After coming to faith in Jesus Christ in 1985 as a university student at Damascus University (Syria), Elias\* was encouraged by local church leaders to pursue theological training to develop his gift of teaching. He was ready to serve the Lord in any way he could.

But far from any seminary or bible institute, Elias’s dream of theological education seemed not just daunting, but nearly impossible. It would involve leaving his work and family, to which he was also committed.

“God had not given up.” In 1996 a group of Jordan-based PTEE leaders traveled to Syria to provide a tutor training seminar in northern Syria; Elias promptly enrolled to become to a tutor, having heard about the program before. The church in Syria was experiencing significant growth during a time of spiritual revival, and Elias “relied heavily on [his] PTEE education” as he provided leadership to the growing churches.



In March 2005, Elias was awarded a Bachelor of Theology (B.Th.) degree, and he has recommended the program to others. In his Christian community there are students who have completed both the Masters-level and Bachelor degree programs, and there are many more set to graduate soon.

“I thank the Lord for PTEE. They have been able to reach so many people like me in places where seminaries do not exist.”

I gave up my dream . . . but God had not given up.

I thank the Lord for PTEE; they have been able to reach so many people like, who live in places where seminaries do not exist.

Elias\*  
Syria

## United States

Born in 1953 to an Orthodox Christian family, Akram grew up in an Evangelical Free Church in Amman. He became a believer in 1969 through one of the Bible summer camps hosted in Zarqa, a city just outside of Amman. He became increasingly active at church, serving as a Sunday school teacher for children, then as a leader for high school-aged boys. When a vacancy in the church leadership opened, Akram volunteered to serve. As a worship and youth leader, he also enrolled in two classes with PTEE, which he says helped him in his ministries.

In the late 1980s, Akram was working in a bank in Jordan while pursuing his bachelor's degree in business administration through a distance-learning program out of Beirut Arab University in Lebanon. When he decided, though, to immigrate to the United States, he curtailed his studies.

After arriving to the United States, Akram got involved with local Arabic-speaking evangelical churches, and just as he had done in Jordan, he began ministering in leadership positions and made strong connections through the Arab Christian community. Akram began taking PTEE courses again, while in the United States, and was quite interested in becoming a tutor for PTEE.

The one barrier that stood in the way of his becoming a PTEE tutor was his lack of a bachelor's degree. PTEE standards for tutors maintain that a tutor must hold at least a bachelor's degree.

For the members of PTEE, though, this barrier presented a tangible motivator for Akram to finish his coursework towards his B.A. He says, "The PTEE management encouraged me to finish up my degree first . . . to become a PTEE tutor. I didn't think it was possible to go back to the university [in which I had been previously enrolled]. But, praise the Lord, through the PTEE's encouragement and their letter to the university, I was able to finish the last four courses left in my degree."

Akram was awarded his degree, and applied to become an official PTEE tutor. He then enrolled in a Tutor Training Seminar in Egypt in 2007 and became a PTEE tutor.

"Today, I feel that I'm blessed in having a wonderful wife, two successful children. I'm a pastor to an Arabic-speaking evangelical church in the States, and leading and ministering to the Arab-American and Arab expatriate Christian community."

I felt that I became a better pastor to my church after I took courses with PTEE. I encourage others to take courses with PTEE as well, because it will help Christians understand the Living Word of God.

**Rev. Akram Kakiesh**  
New Life Arabic Alliance Church  
Chicago, Illinois

## Sweden

**Muna Dahl** is the Dean, coordinator, and tutor for PTEE classes in Sweden.

She used to live in Jordan and was highly involved in the evangelical church and took courses with PTEE. She was sent as a missionary with Operation Mobilization to Atlanta for several years. While she was there, Muna met a Swedish man whom she married. She now lives in Sweden with her two children and husband.

Muna has been very active in society in Sweden trying to help not only Arab populations but other immigrant populations as well. Muna often works with government officials to help bridge the gap between immigrants and Swedes. She has written materials and given trainings to many people about introducing Sweden and its people. Transition and adaption is very difficult for immigrants, especially in cultures so different from the home culture. She wrote a tutor book as well as an accompanying book for those attending the seminars. She has trained twelve people, a man and a woman for each of the six major languages among immigrants in Sweden. Muna says she has also consulted with government officials about honor killings and female genital mutilation.

Muna has started PTEE courses among the Arab populations in Sweden, offering three courses thus far and expecting to start another one soon. She did express the difficulty she has found with PTEE courses in Sweden for several reasons: "People seem to be too busy, don't see a need for theological training, and do not seem to respond well to the openness of who can take courses. Location and population play a big part in who enrolls, and it is impossible to please everyone."

Muna's prayers are to have cohesion and solidarity among Arab Christians, enabling them to study with one another regardless of background and affiliation. She also requests prayer for pastoral and lay Christian leaders in the Arabic speaking community to see the need to be properly trained in theological education. She also prays for more PTEE tutors in Sweden.



## SPECIAL PROJECTS of PTEE

### *Renovation of the Ministry Center Building*



PTEE's expected plans to purchase the building in which PTEE has been a leasing occupant since 2004 collapsed around the same time that PTEE was given a financial opportunity to purchase another building for use as its new Amman-based Ministry Center.

Located in the neighborhood between the Sixth and Seventh Circles in Amman, the new Ministry Building Center requires some renovation. (More funds are needed for this work to reach completion.) PTEE plans to move into these new facilities by November 2010.

### *Teach/Learn Project*



PTEE is collaborating with other organizations in the Middle East in using creative communications and educational methods to reach an ever-growing audience through the **TEACH/LEARN Project**. This venture is a multi-institution, multi-platform cooperative effort to produce innovative media tools of bible teaching and Christian discipleship for use across the Middle East, especially targeting leaders in newly emerging churches. Starting with a foundation curriculum content platform, the material will be reconstituted to meet different

audiences and serve diverse purposes. **TEACH** (Theological Education for Arab Christians at Home) will develop satellite television programming geared towards at-home learning. **LEARN** (Leadership Education and Resource Network) will develop online degree-level study materials for earned academic credit through MEATE educational institutions. The

TEACH/LEARN project partners include **Overseas Council International**, **Sat-7** (the widely-influential Christian satellite television production company accessible across the MENA region), and the **Middle East Association for Theological Education** (MEATE).



**PTEE's participation with the TEACH-LEARN Project:** Rick Weymouth and Jiries Habash, both of PTEE, serve as members of the curriculum design and development team overseeing TEACH/LEARN. In this role they have contributed significant oversight to the foundational content development informing the TEACH/LEARN ventures. PTEE courses are already being considered for use. PTEE is hoping to collaborate in other aspects of the larger project as well.

# PTEE Communications

Our communications department wants to keep you and your organization connected to PTEE's work in the Middle East and North Africa. Please email us at [communications@ptee.org](mailto:communications@ptee.org) to update your email or mailing address or to be a new subscriber.



## PTEE Website

Available in English and Arabic, our website provides an extensive overview of the Program, as well as important registration and course materials for those interested in studying with PTEE.

## Quarterly newsletter

Our quarterly newsletter often features a story of a person whose life has been influenced by PTEE, as well as brief news accounts about the Program. We provide the quarterly newsletter in print (by post) and electronic formats (by email).



## Monthly prayer update

PTEE's monthly prayer updates include a brief list of prayer requests and praises. These updates are sent solely by email.



## Facebook

PTEE is now on Facebook! Visit PTEE's Facebook page at [www.facebook.com/PTEE.org](http://www.facebook.com/PTEE.org) for regular updates and to connect with our friends and supporters around the world.

# PTEE's Scholar-in-Residence Program

We introduced our Scholar-in-Residence program in 2008-2009, and welcomed our first Scholar-in-Residence, Dr. Abraham Yeung, along with his wife and son. Dr. Yeung served as Principal of the Macau Bible Institute from 2001-2009, and pastored a church for ten years before furthering his studies in the United States and Canada. A gifted educator in her own right, his wife, Dorothy, has extensive teaching experience and holds a M.Ed. degree from the University of Toronto.

Our Scholar-in-Residence Program is especially suited for professors on sabbatical or researchers in need of a suitable place to write and study. PTEE's main office in Amman, Jordan, is ideal for scholars who want to supplement their academic work with easy access to many biblical and tourist sites, as well as locally-based research facilities.

Please contact [ptee@ptee.org](mailto:ptee@ptee.org) for more information about our Scholar-in-Residence Program.

# Making the Investments to Grow the Church

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## *Your Contribution to the Leaders of Arab Churches*

We are seeking financial support from generous partners who care about the development of Arab Christian leaders in Islamic-majority countries of the Middle East and North Africa, as well as those who have emigrated in the Arab Diaspora. The strategic importance of encouraging and empowering these Christians continues to grow.

### **Give Regularly**

Regular unrestricted giving enables PTEE to support its basic operations in its ministry center in Amman, Jordan, as well as supporting smaller projects of the Program. Please consider supporting PTEE on a monthly basis; direct your tax-exempt donation to our ministry partner WorldVenture ([www.worldventure.com](http://www.worldventure.com)), click donate, and **enter ministry code 6418-904** for PTEE in donation box.

### **Sponsor a Student**

A gift of \$2000 will cover the annual cost to educate a single student in the Middle East and North Africa.

### **Support a Project**

Over the next three years, PTEE has set these project-specific fundraising goals:

PTEE Ministry Center Building Renovation	\$175,000
Communications Development	\$98,000
B.Th. Course Development	\$545,000
Certificate of Ministry/SEED	\$364,000
M.A. in Ministry	\$134,000
e-Learning Project	\$625,000
Advanced Tutor Training Program	\$172,000
<u>Country Development</u>	<u>\$187,000</u>
<b>Total Projects Development</b>	<b>\$2,300,000</b>

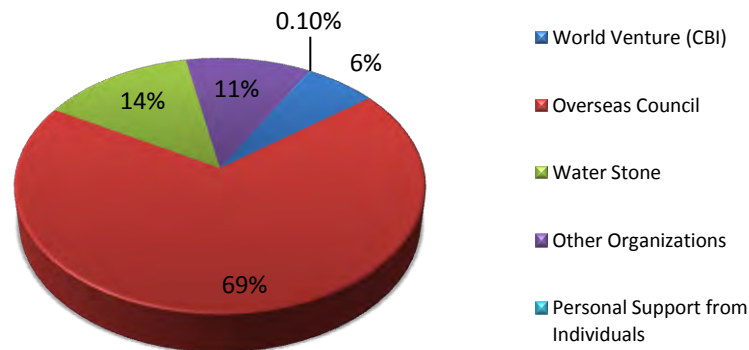
For information about any of these projects, please contact [communications@ptee.org](mailto:communications@ptee.org)

## 2008-2009 Financial Summaries

Income from Support	2008-2009	% of Total
<i>World Venture (CBI)</i>	37,705	6%
<i>Overseas Council</i>	408,442	69%
<i>Water Stone</i>	81,474	14%
<i>Other Organizations</i>	67,317	11%
<i>Personal Support from Individuals</i>	566	0.10%
<b>Total Income from Support</b>	<b>595,504</b>	<b>100%</b>

### PTEE Income from Support

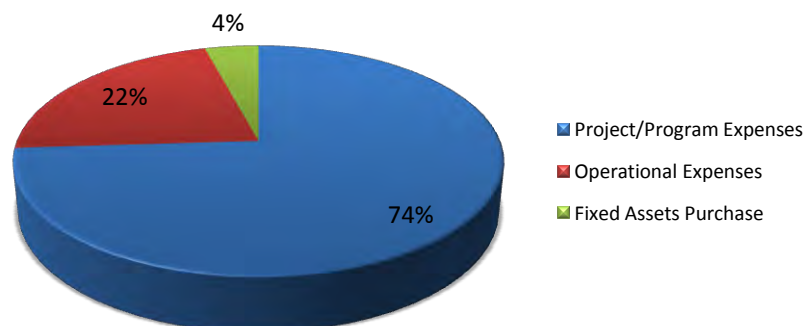
September 2008 - September 2009



Expenses	2008-2009	% of Total
Project/Program Expenses	125411	74%
Operational Expenses	36891	22%
Fixed Assets Purchase	7086	4%
<b>Total Expenses</b>	<b>169,388</b>	<b>100%</b>

### PTEE Expenses

September 2008 - September 2009



(Exhibit A)

SAWALHA, QUNSOL & PARTNERS

**EVANGELICAL FREE CHURCH**  
**THE PROGRAM FOR THEOLOGICAL EDUCATION BY EXTENSION**  
**AMMAN - THE HASHEMITE KINGDOM OF JORDAN**  
**STATEMENT OF CASH FLOW**  
**(IN JORDANIAN DINARS)**

	<u>Note</u>	<u>September 30,</u> <u>2009</u>	<u>2008</u>
		<u>JD</u>	<u>JD</u>
Cash on Hand and at Banks at the Beginning of the Year	( 3 )	77,485	63,394
<b><u>Add: Cash Inflow During the Year</u></b>			
Income from Membership Fees		1,914	496
Income from Support	( 3 )	595,504	126,191
Income from Book Sales		895	1,982
Income from Office Equipment Usage		2,426	961
Income from Bank Interest		517	814
Income from Recycling Project		1,320	-
Other Income		946	57
<b>Total Cash Flow From Operations</b>		<b>603,522</b>	<b>130,501</b>
Cash flow from Non-operational Activities		5,216	5,576
<b>Total Cash Inflow</b>		<b>608,738</b>	<b>136,076</b>
<b><u>Less: Cash Out Flow</u></b>			
Personal Expenses		76,027	59,687
Program Expenses	( 3 )	42,093	27,452
Meetings Expenses	( 6 )	7,291	5,180
Fixed Assets Purchase	( 7 )	7,086	1,622
Office Expenses	( 8 )	36,891	27,452
Other Expenses		1,449	305
<b>Total Cash Outflow</b>		<b>170,837</b>	<b>121,986</b>
<b>Net Cash Flow for the Year</b>		<b>435,301</b>	<b>14,091</b>
Cash at Hand and at Banks at the Year End	( 3 )	515,386	77,485

The Accompanying Notes Constitute an Integral Part of These Statements.

**EVANGELICAL FREE CHURCH**  
**THE PROGRAM FOR THEOLOGICAL EDUCATION BY EXTENSION**  
**AMMAN – JORDAN**  
NOTES TO FINANCIAL STATEMENTS

**(1) General**

The program for Theological Education by Extension (PTEE) started its operation in Jordan in 1981 under the umbrella of the Evangelical Free Church of Jordan.

The main objective of the program is to provide Biblical, theological and practical training in Arabic to equip and strengthen believers and churches in the Arab world. Members of this program are churches, Christian institutes, and individuals interested in supporting this ministry. They elect among themselves a board to run the program in accordance with the articles of program by –laws.

The sources of income from the program are:

- Membership fees
- Donation and support
- Book sales
- Office equipment usage
- Other income (such as credit bank interest)

**(2) Accounting Principles**

The statement of cash flow is prepared using the cash basis method, all receipts and payments are recorded when actually received and paid.

**(3) Cash on Hand and at Banks \***

This item is comprised of the following :

	September 30,	2008
	2009	2008
	JD	JD
Cash on Hand – Jordanian Dinars	384	568
Cash on Hand – Foreign Currency	39	814
Arab Bank – Deposit	-	3,009
Arab Bank – US Dollars	229	1,217
Arab Bank – Euro	8,359	3,013
Arab Bank – Scholarship	20,944	3,259
Arab Bank – Theological Studies	10,076	22,825
Arab Bank – Furniture	4,648	681
Arab Bank – Salaries	1,741	22,382
Arab Bank – Office Expenses	1,256	258
Arab Bank – Employees W/H	7,838	-
Arab Bank – Office Expenses	4,383	-
Ahli Bank – US Dollars	197	17,452
Ahli Bank – Salaries	17,400	2,207
Ahli Bank – Deposit	1,136	-
Ahli Bank – US Dollar	200	-
Ahli Bank – Projects	3,698	-
Ahli Bank – Building Donation	333,035	-
Visa Card Account	(200)	(200)
	<u>515,386</u>	<u>77,485</u>

\* All bank accounts are in the name of Board Chairman, Executive Director and Former Treasurer.

**(4) Income from Support :-**

This item is comprised of the following :

	September 2009 <u>JD</u>	30, 2008 <u>JD</u>
Over-Seas Council	408,442	21,944
World Venture	37,705	49,408
Water Stone	81,474	-
Other Organizations	67,317	54,561
Personal Support from Individuals	566	277
	<u>595,504</u>	<u>126,191</u>

**(5) Program Expenses**

This item is comprised of the following :

	September 2009 <u>JD</u>	30, 2008 <u>JD</u>
National Committee support	11,106	14,019
Translation & Review Fees	10,034	1,828
Systematic Theology	7,100	-
Travel Expenses	5,535	3,938
Book Purchase and Printing	2,106	2,506
Tutors Training	2,778	1,636
Promotion Activities & Expenses	2,177	378
Students Information	684	1,206
Academic Index	-	1,941
MEAT	224	-
Recycling Expenses	349	-
	<u>42,093</u>	<u>27,452</u>

**(6) Meetings Expenses**

This item is comprised of the following :

	September <u>JD</u>	30, <u>JD</u>
Annual Meetings	6,409	4,363
Executive Committee	882	-
Academic Accreditation	-	817
	<u>7,291</u>	<u>5,180</u>

**(7) Fixed Assets Purchase**

This item is comprised of the following :

	September JD	30, JD
Furniture	577	216
Library Books	699	910
Computers ,Printers & Software	5,810	496
	<u>7,086</u>	<u>1,622</u>

As mentioned in note (7), the project follows the cash basis therefore the assets purchases are recorded as expenses in the year they are spent in. As of the date of this report, the total value of assets bought and charged to expenses throughout the years is as follow:

Furniture	12,659
Computers ,Printers & Software	21,438
Books (Library & Stock)	31,640
<i>Total</i>	<u>65,737</u>

**(8) General Expenses**

This item is comprised of the following :

	September JD	30, JD
Rent	16,320	13,898
Computers Maintenance and Supplies	2,072	1,415
Communication Expenses	2,269	2,370
Membership	2,428	1,466
Maintenance Expenses	1,675	1,577
Office Equipment Maintenance	1,975	1,433
Heating	1,310	1,231
Stationary	1,690	876
Hostel Expenses	2,248	-
Hospitality	1,124	863
Electricity	814	659
Water	115	84
Insurance	218	204
Audit Fees	500	500
Bank Charges	578	245
Other Expenses	1,555	520
	<u>36,891</u>	<u>27,740</u>

**(9) Comparison Balances**

Some of 2008 balances were reallocated for comparison purposes.

# PTEE MEMBERS |Board & Associate Members

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PTEE views itself as a body of friends trying to help church members grow as believers and leaders. PTEE members are denominations, organizations, and individuals, who are in agreement with the purpose and means of PTEE, accept the doctrinal basis of the Program, pay an annual membership fee, and send representatives to attend the annual general meeting.

The following organizations and individuals are current members:

Christian Alliance Church of Syria and Lebanon

Aleppo Baptist Church

Bethlehem Baptist Church

Christian Alliance Mission in the Holy Land

Egypt Local Committee

Middle East Evangelical Ministries

Al Renk Evangelical Church

Greif West Bible School

Jordan Free Evangelical Church

Baptist Convention of Jordan

Church of the Nazarene

Middle East Christian Outreach

Rev. Dr. Richard Hart

Rev. Joseph Milan

Dr. Robert Miner

## Associate Members

Arab Baptist Theological Seminary

Other Individuals

# Contact Us

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# Give

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## **United States**

A U.S. tax-deductible contribution may be made through WorldVenture.

Please go to [www.worldventure.com](http://www.worldventure.com), and click “Donate,” using ministry code 6418-904, along with the specified gift amount, in the “Give to Other” box. Click the “add” button, and proceed by clicking “Next” for further instructions.

## **Jordan**

ARAB BANK

Bank Name: Arab Bank – Abdali Branch

Address: P.O. Box 920607

Amman 11110, JORDAN

Tel. 00 962 6 4627271

Fax. 00 962 6 4649305

Account Name: Evangelical Free Church/Program for Theological Education by Extension

Account number: 0119/78731-0/500

Swift or Sort Code: ARABJOAX119

For partners in the **United Kingdom, European Union** member states, and elsewhere, please contact us at [ptee@ptee.org](mailto:ptee@ptee.org).